Assignment 5: Set the Scene

You are going to make the first scene in your story. Refer to the planner you completed in Assignment 3.

You will learn to add a picture background, insert images, and make a callout.

Illustrated instructions explain how to construct a digital story using Google Slides or PowerPoint.

Introduce the Story Using a Text Box

- Type inside the text box:

  Explain what is happening in the beginning of the story. Introduce the characters and describe the setting.

- To adjust the alignment, click Align. Pick an option.

- Change the fill, border color, border weight, or border dash.

- Format the font, size, style, or color of text.
Resize, Move, or Rotate a Text Box

- Select the text box.
- Edit the shape and position of the text box:
  - Click and drag a handle IN or OUT to resize it.
  - Click and drag on the center of the text box to move it.
  - Click on the rotate handle and turn the mouse to change the angle.

Add an Image for the Slide Background

- Click on a blank area of the slide to deselect the text box.
- Click Background. Beside Image, click Choose image.
- Click Search.
  - In the search box, type a search word to look for a background. Click Search.
  - Scroll through the pictures until you find one you like.
  - Click on it and then click Select.
- Click Done.

Search Word Tips: Use these words or combine them with a search word to find a background. Make the word plural to change the search results.

<table>
<thead>
<tr>
<th>gradient</th>
<th>fabric</th>
<th>pattern</th>
<th>paper</th>
<th>texture</th>
</tr>
</thead>
<tbody>
<tr>
<td>wall</td>
<td>wood</td>
<td>background</td>
<td>wallpaper</td>
<td>abstract</td>
</tr>
<tr>
<td>design</td>
<td>scene</td>
<td>scenery</td>
<td>nature</td>
<td>fantasy</td>
</tr>
<tr>
<td>landscape</td>
<td>scape</td>
<td>painting</td>
<td>art</td>
<td>summer</td>
</tr>
<tr>
<td>dark or light</td>
<td>night</td>
<td>colorful</td>
<td>free</td>
<td>stock</td>
</tr>
<tr>
<td>watercolor</td>
<td>presentation</td>
<td>sketch</td>
<td>vector</td>
<td>drawing</td>
</tr>
</tbody>
</table>
Insert Character

▷ Click Image.

▷ Click Search the web from the menu.
   In the search pane, type a search word clip art. Press ENTER.

▷ Click on a character you like. Click Insert.

▷ Use your skills to resize and move the character.

Draw a Callout to Make the Character Speak or Think

▷ Click Shape.

▷ Click the Callouts category, then pick a shape.

▷ Click and drag to draw a callout. Type inside the callout.

▷ Rest the mouse over the diamond-shaped handle. Drag it to change the direction of the tail.

▷ Use your skills to resize and place the callout.

Tools are enlarged to make them easy to identify.
Use Skills to Complete the Slide

Complete the first scene in your story. Use text boxes and callouts to explain what is happening.

Use your skills to create the scene:

- Fill objects with color.
- Set the line style.
- Format the font.
- Set the font size.
- Apply a font style.
- Change the font color.
- Insert an image.
- Draw a callout.

**Story Making Tips:**

✓ any shape can have text added
✓ use shapes to draw objects in the scene
✓ use the text box to describe the action
✓ show your scene to a friend – is there enough information to understand what is happening?

Complete the Extension Activity 2 Picture Workshop to learn to recolor and crop images.

Sign Out from Google Drive

Story making tips guide students through the writing process.