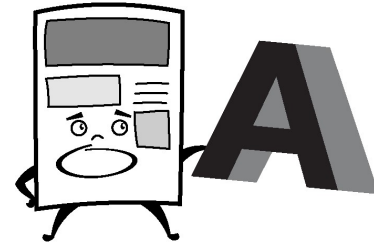


Session 4 Extension Activity: Get Creative with Word Art

Try these hints and tips to make your WordArt look great! Learn how to add a shadow or show a picture behind the letters.



1. Create a new document:
 - a. Open a new document in Google Docs.
 - b. Name the document **create**.

How to Add a Shadow

2. From the *Insert* menu select *Drawing*. Choose *New*.
3. Duplicate the Word Art:
 - a. Click *Actions* and pick *Word art*.
 - b. Type **Super** in the box. Press ENTER.
 - c. Use your skills to format the font and fill color .
 - d. Select the Word art. Click *Actions* and pick *Duplicate* or press CTRL + D on the keyboard.

Super!

4. Fill Word art with grey and move behind letters:
 - a. Select the Word art on the TOP.
 - b. Fill the letters with grey. TIP: Change the border color to *Transparent*.
 - c. Click *Actions* and pick *Order*. Select *Send to back*.
 - d. Use the arrow keyboard keys to move the shadow into place.







Super!

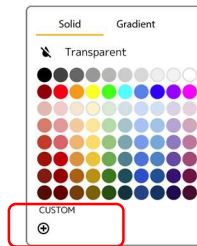


TIP: Press the TAB key to quickly change the object that is selected.

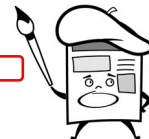
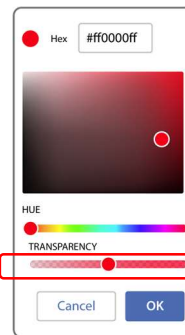
5. When done, click *Save and Close*.

Show a Picture Behind Letters

6. From the *Insert* menu select *Drawing*.  Choose *New*. 
7. Insert an image:
 - a. Click *Image*. 
 - b. Select *Search*. In the search box, type **water**. Click *Search*. 
 - c. Pick a picture you like. Click *Select*.
8. Make Word art transparent:
 - a. Click *Actions* and pick *Word art*. 
 - b. Type **Water** in the box. Press ENTER.
 - c. Use your skills to format the font.
 - d. Click *Fill color*.  Pick *CUSTOM*.





- e. Drag the **TRANSPARENCY** slider to the middle to make it see-through. Click *OK*.



Drag the **HUE** slider and dot to change the color.



Tips:

- Apply a border and format the color, weight, or style. 
- Crop the picture to make it fit the size of the letters. 
- Duplicate the Word art (CTRL + D). Drag the center handle downwards to flip it. Customize the color to create a reflection.

9. When done, click *Save and Close*. 