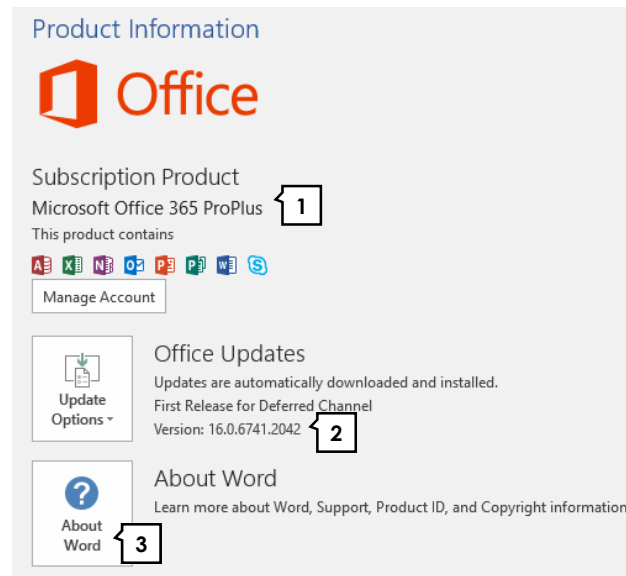


## Verify Office Version

### On Windows

1. Open any Office application, such as Word or Excel, and create a new document.
2. Choose **File** in the top left corner, and then select either **Account** or **Help** from the list on the left.
3. Under **Product Information**, you will see your Office product name and version.



1 – **Product Name**, such as Office 365 ProPlus.

2 – **Full version number**, which starts with *15 for Office 2013* or *16 for Office 2016*.

4. If the full version number doesn't appear, choose **About Word** <sup>3</sup>. A dialog box opens, showing the full version number and bit version (32- or 64-bit) at the top.

### Still not sure?

If the steps above didn't work for you, you're likely using an older version of Office. To learn what version you have, see [Find details for other versions of Office.](#)