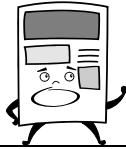


## Editor Checklist



In Print Preview look over the book to make sure that it is ready to print. Use the checklist below.

**Front Cover**

- The page has white space to make it look appealing.
- The stories in the book are in a bulleted list.
- The font size for the text is suitable to the purpose.
- The text is easy to read.

At least SIX of the formatting options were changed:

- |                                    |                                     |                                    |                                    |
|------------------------------------|-------------------------------------|------------------------------------|------------------------------------|
| <input type="checkbox"/> font      | <input type="checkbox"/> bold       | <input type="checkbox"/> italic    | <input type="checkbox"/> font size |
| <input type="checkbox"/> underline | <input type="checkbox"/> font color | <input type="checkbox"/> alignment | <input type="checkbox"/> highlight |
| <input type="checkbox"/> bullets   | <input type="checkbox"/> numbering  |                                    |                                    |

**A Fun Day in the Sun**

Each word has been formatted to look like its meaning:

- |                               |                                  |                                  |                                |
|-------------------------------|----------------------------------|----------------------------------|--------------------------------|
| <input type="checkbox"/> fun  | <input type="checkbox"/> run     | <input type="checkbox"/> big     | <input type="checkbox"/> small |
| <input type="checkbox"/> blue | <input type="checkbox"/> dense   | <input type="checkbox"/> winding | <input type="checkbox"/> river |
| <input type="checkbox"/> tall | <input type="checkbox"/> quickly | <input type="checkbox"/> night   | <input type="checkbox"/> light |

**The Unbelievable Trip to Store**

- The title is formatted to look appealing.
- Text wraps around pictures.

Clipart has been used to illustrate the story events:

- car with an elephant on top
- monkey in front of a door
- frog on top of a bird

**Comic**

- Callouts are used to show what the characters are saying or thinking.
- Autoshapecs are used to emphasize the action.
- WordArt is included in the comic.
- Text is added to an autoshape or text box.

The following SIX formatting options are included at least once in the comic:

- |                                      |  |                                     |
|--------------------------------------|--|-------------------------------------|
| <input type="checkbox"/> line color  | <input type="checkbox"/> dash style    | <input type="checkbox"/> fill color |
| <input type="checkbox"/> line weight | <input type="checkbox"/> shadow effect | <input type="checkbox"/> 3-D effect |

**The Copy Cats**

- The Cut, Copy, and Paste story has been removed.
- The instructions and table above The Copy Cats story has been removed.
- The words in the story have been formatted to look appealing.
- Clipart has been used to illustrate the story events.

The words are placed correctly to make the story make sense.

- |                               |                                     |                                |
|-------------------------------|-------------------------------------|--------------------------------|
| <input type="checkbox"/> hats | <input type="checkbox"/> cats       | <input type="checkbox"/> store |
| <input type="checkbox"/> bags | <input type="checkbox"/> restaurant | <input type="checkbox"/> milk  |

- The book is free of spelling errors.
- The book is free of grammar errors.
- Each page has an appealing layout.